



Congregational Vocation Promoter Position Description

To be successful, the Vocation Promoter should believe in and be committed to the future of vowed life in the congregation and to other expressions of the charism. She should be knowledgeable, resourceful and supportive with strong communication skills. She should be able to offer resources to the local vocation and ACOF directors and help sisters and ACOF appreciate their role as vocation promoters.

Congregational Vocation Promoter Responsibilities:

- In appropriate venues, both physical and virtual, highlight the distinctive charism, mission and character of the Sisters of St. Joseph of Carondelet in order to attract people to the charism
- Assist people to become aware of the possibility of religious life and other modes of participation in the charism
- Help people discover how the charism and works of the congregation may fit their interests and their call
- Participate as a vendor in national youth and other appropriate events
- Identify and make herself known and available in places, both physical and virtual, where potential candidates might be found
- In ongoing collaboration with local vocation and ACOF directors, arrange opportunities for people to interact with sisters, to participate in spiritual development and to visit the communities and works of the congregation.
- Provide educational materials and encouragement for the sisters-at-large and ACOF to assist with vocation promotion in every area in which we serve
- Stay current with admission processes and formation programming
- Convene and staff vocation groups, as appropriate
- Maintain accurate and current knowledge of religious life trends, developments and resources
- Participate in vocation professional development organizations

Congregational Vocation Promoter Requirements:

- Excellent knowledge of and commitment to contemporary religious life.
- Openness to a variety of cultures and an appreciation of diversity (ability to speak both English and Spanish and/or Japanese is a definite plus!)
- Evidence of previous activities where the skills needed for the position were developed
- Excellent active listening, verbal and written communication and interpersonal skills
- Ability to plan and manage a vocation promotion presence in social media in collaboration with communications and vocation personnel of the congregation
- Strong planning and people-reading skills
- Ability to multitask and stay organized
- Willingness to guide others and provide ongoing support as they discern their future

The Vocation Promotor need not live in the St. Louis area.